

Thejo Engineering Limited

41 Cathedral Road,  
Chennai - 600 086.  
India

T +91 44 42221900  
F +91 44 42221910  
thejo@thejo-engg.com  
[www.thejo-engg.com](http://www.thejo-engg.com)



3<sup>rd</sup> September, 2021

The Manager, Listing Department,  
The National Stock Exchange of India Limited,  
Exchange Plaza,  
Bandra Kurla Complex (Bandra East),  
Mumbai - 400 051.

Dear Sir,

Sub: Notice published in the Newspapers

Ref: our scrip code THEJO - EQ (SM)

Pursuant to Regulation 30 read with Schedule III of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we are enclosing the Notices published in the Newspapers [Trinity Mirror (English language) and Makkal Kural (Tamil language)] on 3<sup>rd</sup> September, 2021, regarding the Notice of Postal Ballot.

Kindly acknowledge receipt.

Yours faithfully,

For THEJO ENGINEERING LIMITED

A handwritten signature in blue ink, appearing to be "M.D. Ravikanth", written over a faint blue line.

M.D. RAVIKANTH  
CFO & SECRETARY

Corporate Identification Number: L27209TN1986PLC012833

Reg. Office : 41 Cathedral Road, Chennai - 600 086, India. Tel : +91 44 42221900 Fax: +91 44 42221910

Works: Irulipattu Village, Alinjivakkam Post, Ponneri Taluk, Chennai - 600 067. Tel: +914427984342



**THEJO ENGINEERING LIMITED**

(CIN: L27209TN1986PLC012833)

Registered Office: 3<sup>rd</sup> Floor, VDS House No.41, Cathedral Road, Chennai 600 086  
Ph: 044-42221900 Fax: 044-42221910

Email: investor@thejo-engg.com Website: www.thejo-engg.com

**NOTICE OF POSTAL BALLOT**

Members of the Company are hereby informed that the Company has completed the dispatch of Notice of Postal Ballot ("the Notice"), seeking approval for issue of fully paid-up Bonus Shares, on Thursday, September 2, 2021 pursuant to Sections 108 and 110 and other applicable provisions of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014, Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard-2 issued by the Institute of Company Secretaries of India, to the Members whose name appear in the Register of Members/List of Beneficial Owners maintained by the Depositories as on cut-off date i.e. Friday, August 27, 2021 and have registered their e-mail addresses with the Company, its Registrars and Transfer Agents or Depository/Depository Participants for seeking approval of the members for the resolution as set out in the Notice.

On account of the threat posed by COVID-19 and various restrictions imposed to tackle the pandemic, in terms of the requirements specified in the General Circulars Nos. 14/2020, 17/2020, 22/2020, 33/2020, 39/2020 and 10/2021 dated April 8, 2020, April 13, 2020, June 15, 2020, September 28, 2020, December 31, 2020 and June 23, 2021 respectively, issued by the Ministry of Corporate Affairs ("MCA Circulars"), the Company has sent the Notice in electronic form only, to all its Members who have registered their e-mail addresses with the Company, its Registrars and Transfer Agents or Depository/Depository Participants and the communication of assent/dissent of the Members will only take place through the remote e-voting system. Accordingly, physical copy of the Notice along with Postal Ballot Form and pre-paid business reply envelope will not be sent to the Members for this Postal Ballot. This Postal Ballot is accordingly being initiated in compliance with the MCA Circulars.

The Notice along with Explanatory Statement and instructions of e-voting process are available on website of the Company viz. <https://www.thejo-engg.com/> and on the website of National Stock Exchange of India Limited and Central Depository Services (India) Limited (CDSL).

The business as set out in the Notice is to be transacted by the Members by means of postal ballot through remote e-voting ("Remote e-voting"/ "e-voting"). The Company has engaged the services of Central Depository Services (India) Limited (CDSL) for purpose of providing e-voting facility to all its Members. The necessary instructions for e-voting have been set out in the Notice.

The Members are requested to note that the e-voting period begins on Saturday, September 4, 2021 (9:00 A.M. IST) and ends on Sunday, October 3, 2021 (5:00 P.M. IST) (both days inclusive). The e-voting module shall be disabled by CDSL for voting thereafter and e-voting will not be allowed beyond 5 PM IST on October, 3, 2021.

The voting rights shall be reckoned in proportion to the paid-up equity share capital held by the Members as on cut-off date i.e. Friday, August 27, 2021. The person who is not a Member of the Company as on the said cut-off date will not be entitled to vote and should treat this Notice for information purpose only.

The Company has appointed Mr. V. Ramasubramanian, Practising Company Secretary, Chennai as Scrutinizer for conducting the Postal Ballot process through e-voting in a fair and transparent manner.

Resolution passed by the Members through postal ballot are deemed to have been passed as if they have been passed at a General Meeting of the Members. The result of the Postal Ballot e-voting will be declared on or before Tuesday, October 5, 2021 at the Registered Office of the Company. The result of the Postal Ballot shall also be posted on the Company's website <https://www.thejo-engg.com/> and on the website of CDSL, besides communicating to National Stock Exchange of India Limited.

Members holding shares in physical form, who have not registered/updated their email addresses with the Company, are requested to register/update the email addresses by writing to the Company with details of folio number and attaching a self-attested copy of share certificate, PAN card, Aadhaar card at investor@thejo-engg.com. Members holding shares in dematerialised form are requested to contact their Depository Participants for registering/updating their email addresses.

In case of any queries and grievances pertaining to the e-Voting procedure, Members may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com) under help section or write an email to investor@thejo-engg.com or may contact Mr. PL. Manickam, Asst. Company Secretary, Thejo Engineering Limited, 3<sup>rd</sup> Floor, VDS House, No. 41, Cathedral Road, Chennai – 600 086, Ph: 044 -42221900.

By Order of the Board  
For Thejo Engineering Limited  
M D Ravikanth  
CFO & Secretary

Place: Chennai  
Date: September 3, 2021



**தேஜோ இன்ஜீனியரிங் லிமிடெட்**

(CIN: L27209TN1986PLC012833)

பதிவு அலுவலகம்: 3வது தளம், விசுவாஸ் ஹவுஸ், எண். 41, கத்தீட்ரல் ரோடு, சென்னை-600 086.

Ph: 044-42221900 Fax: 044-42221910

Email: investor@thejo-engg.com Website: www.thejo-engg.com

**தபால் வாக்கு அறிவிப்பு**

திருவன்குண்டி எஃப்.எல்.எம். 2013 லிமிடெட் 100 மற்றும் 110 மற்றும் பிற பொதுத்தம் விதிகள், திருவன்குண்டி (வெள்ளை மற்றும் திரவணம்) லிமிடெட், 2014, செக்ரட்டரி (நேஷனல்) லிமிடெட் ஆம் இத்தியா (பட்டியல் கட்டுப்பாடு மற்றும் வெளிவிடு நேஷனல்) லிமிடெட், 2015ன் கட்டுப்பாடு 44 மற்றும் இத்தியா கம்பெனி செயலாளர் திருவன்குண்டி லிமிடெட் ஆம் இத்தியா (மேலாண்மை மற்றும் நிர்வாகம்) விதிகள், 2015 and Secretarial Standard-2 issued by the Institute of Company Secretaries of India, to the Members whose name appear in the Register of Members/List of Beneficial Owners maintained by the Depositories as on cut-off date i.e. Friday, August 27, 2021 and have registered their e-mail addresses with the Company, its Registrars and Transfer Agents or Depository/Depository Participants for seeking approval of the members for the resolution as set out in the Notice.

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For Thejo Engineering Limited  
M D Ravikanth  
CFO & Secretary

Place: Chennai  
Date: September 3, 2021